



1st Cheddington Scout Group

Minutes of the Executive Committee Meeting

Held on Tuesday 8th January 2013

Present: Simon (Chair), Nicola, Ian, Charley, Kim, Tracy, Alison, Angus, Rosie, Ben

Apologies: James, Stuart

	Item	Details	Action
1	Minutes of the Last Meeting	The Minutes of the last meeting were agreed and signed	
2.	Matters Arising <ul style="list-style-type: none"> • Popcorn Maker • Storage boxes • Family camp • Increased subs • Buildings 	<p>The decision to purchase a popcorn maker has been delayed and is due for review.</p> <p>Tracy confirmed that the purchase of storage boxes was in progress.</p> <p>The additional charges incurred from family camp remain outstanding. It was agreed that the excess funds would be used to subsidise the 2013 camp for those who attended in 2012.</p> <p>The increase in subs has now been implemented. The standing order system remains outstanding. Further investigation is required on the monitoring and regulating of the payments. Simon enquired about the possibility of obtaining a volunteer to check the subs each month.</p> <p>Simon confirmed that the smoke alarms have now been replaced. A second hand oven has been donated but a volunteer is required to fix the faulty door.</p>	<p>SA</p> <p>TE</p> <p>IH</p> <p>SA/JL</p>
3.	Committee <ul style="list-style-type: none"> • Changes for 2013 • Co-option of Rob Alderton 	<p>Simon updated the committee on the structure for the forthcoming year.</p> <p>Stuart Moss is to remain a trustee for the group but a replacement is required to co-ordinate the current headquarters.</p> <p>The committee formally agreed the co-option of Rob Alderton to the Executive.</p>	ALL
4.	Finance	<p>Simon updated the committee on the current account balances emphasising the stable position of the group.</p> <p>Fundraising efforts highly commended, doubling the income on the previous year.</p> <p>A grant for £900 has been received from Buckinghamshire Community Chest for archery equipment. Ian to put note in the Village Newsletter to thank them.</p>	IH
5.	Strategy <ul style="list-style-type: none"> • Feasibility Study 	Mel updated the executive on the development of the research group. The group are holding 6 weekly meetings to plan and discuss the progress of the new headquarters.	

		<p>Ian confirmed that the feasibility study had been circulated to 8 architects with 4 confirmed responses. Simon to call a Headquarters meeting. Ian to email the drawings and plans for the building to Mel.</p> <p>The deadline for the study was confirmed as 15th January 2013.</p> <p>Ben to contact the planning department within AVDC.</p> <p>A discussion was held on ring fencing funds each year from fundraising specifically for the new headquarters. The group were in favour of this, a suggestion was made of: 50% buildings 30% equipment 20% group split of fundraising money.</p>	<p>SA IH</p> <p>BS</p> <p>SA/JL</p>
6.	<p>Community</p> <ul style="list-style-type: none"> • B&Q Working Party • Community Day June 2013 	<p>It was agreed to plan a second fund raising day at the B&Q store in Aylesbury. The 25-27 May dates to be explored. Nicola Confirmed that Community Week this year will take place on 3-9 June. Ideas were requested for possible projects.</p> <p>A proposal to investigate possible household improvements around the Barkham Close area to be explored.</p> <p>Further ideas to be forwarded to Nicola.</p>	<p>NL</p> <p>ALL</p> <p>NL</p>
7.	<p>Fundraising</p> <ul style="list-style-type: none"> • Ferret Night • Future Events in 2013 	<p>Kim updated the committee on previous fundraising events. Easy fundraising currently stands at £355.38 with 22 supporters. Kim to email Ian the flyer for the luck number club for additional promotion. Kim confirmed that date for the event as 2nd March. Kim outlined the plans and requests for volunteers for the evening. The ticket prices were confirmed as £10.00/individual £30.00/family including a hot meal. Kim to forward the programme and tickets to Ian for printing.</p> <p>Details of the event to be added to the Facebook page.</p> <p>Copy of the poster to be sent to Alison for Slapton area.</p> <p>In addition it was agreed to sell popcorn and candy floss at the event. Planned events this year were confirmed as:</p> <ul style="list-style-type: none"> • Model Railway exhibition – 20th April from 10-4. Venue to be confirmed. <p>Kim to arrange a date for the next fundraising meeting.</p>	<p>KK</p> <p>KK</p> <p>IH/KK</p> <p>KK</p> <p>KK</p>
8.	Headquarters	<p>Simon and Ian updated the committee of the recent health and safety review. Recommendations:</p> <ul style="list-style-type: none"> • Safety briefing for leaders • Clear muster points • Log for fire tests, smoke alarms & evacuation practise. 	

		<p>A budget of £400 was agreed to update and improve basic signage and safety equipment. It was agreed to plan a date for a spring working party. This will include installation of the new store shed.</p> <p>Simon to forward the quote for the new archery equipment to Sarah to action.</p>	<p>SA</p> <p>IH</p> <p>SA</p>
9.	Website	<p>Ian updated the committee on the changes to the website.</p> <p>Ian to circulate a note to all members on the 'newlook site'.</p>	IH
11.	AOB	<p><u>Cub Post:</u> Ilan requested that the income from the event be split equally between the 2 packs. The committee agreed. Ilan to advise the leaders.</p> <p>Ilan confirmed that the census was completed with 144 members for 2012. This figure includes explorers.</p>	IH
12.	Date of the next meeting	The next meeting will be held on 16th April 2013 at 8pm at 2 Hillside.	All